



Introduction to

RMTM easiteachTM

NEXT GENERATION



Version 1.5 (Preschool)

Easiteach 'Dashboard'

The screenshot shows the RM Easiteach dashboard. At the top, the logo 'RM easiteach' is displayed. Below the logo, there are four callout boxes with arrows pointing to specific icons in the 'Download centre' navigation bar: 'Recent Files' points to a folder icon, 'Open New File' points to a document icon, 'Tutorials' points to a megaphone icon, and 'Download centre' points to a download icon. The main content area is divided into three sections: a search bar on the left, a 'New updates' table in the middle, and a 'Featured resource' section on the right. The search bar contains the text 'Search www.easilearn.com'. The 'New updates' table lists four items with their authors and dates. The 'Featured resource' section highlights 'Early Years - Who's making that sound?' with a 'Download' button. At the bottom, there is a footer with options to 'Change interface style', 'Change language', 'Show help', and 'Open Download centre'. The Windows taskbar is visible at the very bottom, showing various application icons and the system clock at 2:45 PM on 27/07/2012.

RM easiteach

Download centre

Recent Files

Open New File

Tutorials

Download centre

Search www.easilearn.com

Search

New updates

| | | |
|---|------|------------|
| Early Years - Who's making that sound? | etng | 12/07/2012 |
| Early Years - Tessellations | etng | 12/07/2012 |
| Thinking and learning tools - 5W | etng | 10/07/2012 |
| Thinking and learning tools - Plus, Minus, Inter... | etng | 10/07/2012 |

View more resources

Featured resource

Early Years - Who's making that sound?

Children take turns to play the audio and then discuss which creature made the sound.

Published: 12/07/2012

Download

Change interface style

Change language

Show help turn off

Open Download centre

2:45 PM 27/07/2012

Easiteach 'Download Centre'

The screenshot shows the RM easiteach website's 'Download Centre' interface. At the top, the RM easiteach logo is displayed with the tagline 'Find more information, support and resources from the Easilearn website.' A blue callout box points to the 'Download centre' link in the navigation bar, stating: 'Search, browse and download the latest resources from the Easilearn website.'

The main content area is divided into three sections:

- Search www.easilearn.com:** A search bar with a magnifying glass icon.
- New updates:** A list of recent resources with columns for title, type, and date.

| | | |
|---|------|------------|
| Early Years - Who's making that sound? | etng | 12/07/2012 |
| Early Years - Tessellations | etng | 12/07/2012 |
| Thinking and learning tools - 5W | etng | 10/07/2012 |
| Thinking and learning tools - Plus, Minus, Inter... | etng | 10/07/2012 |
- Featured resource:** A highlighted resource titled 'Early Years - Who's making that sound?' with a description: 'Children take turns to play the audio and then discuss which creature made the sound.' It includes a 'Download' button.

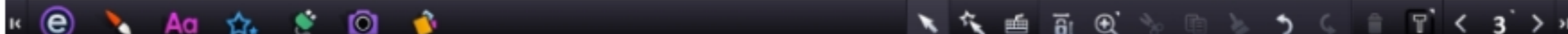
At the bottom of the page, there are utility links: 'Change interface style', 'Change language', 'Show help turn off', and 'Open Download centre' (circled in red). The Windows taskbar at the bottom shows the system tray with the date '27/07/2012' and time '2:45 PM'.

Edit Mode

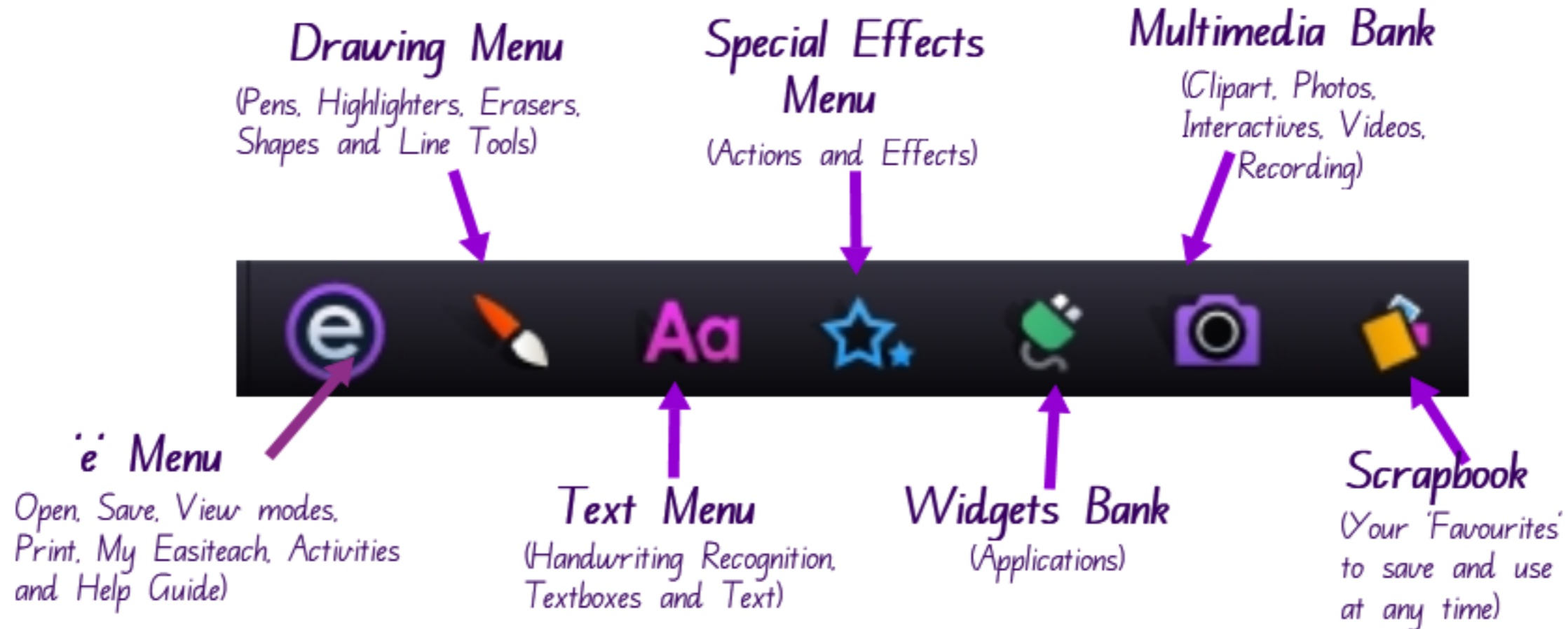
Functional Areas



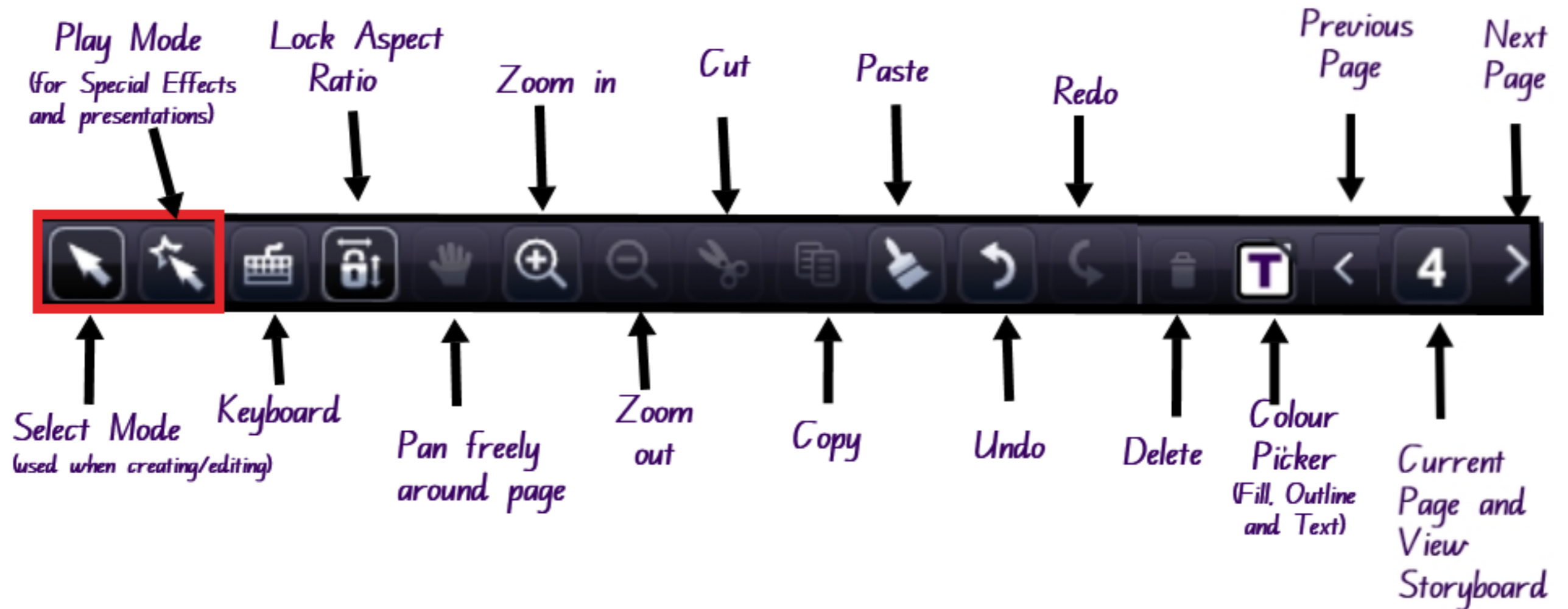
Common Functions

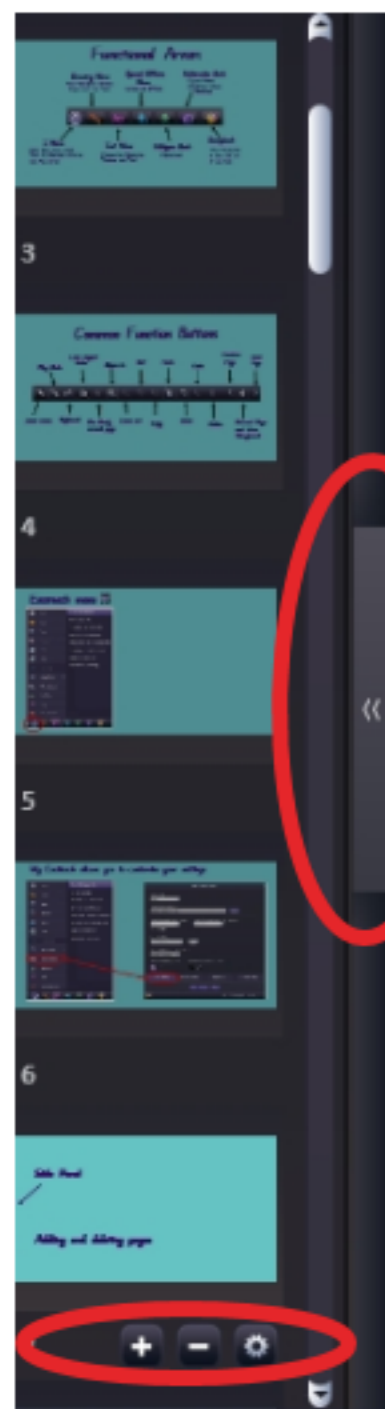


Functional Areas



Common Function Buttons

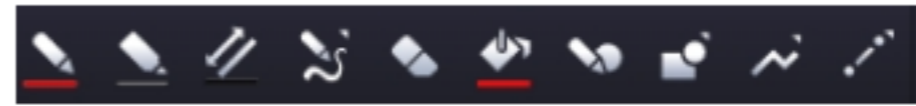
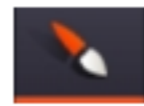




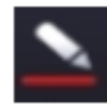
Select Side Panel to
view all slides

Adding and deleting pages
Change page background

Drawing Tools



Pen tools



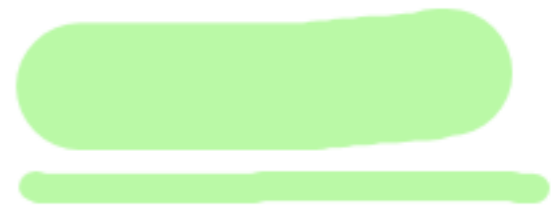
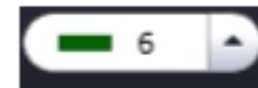
Select Colour then use this icon to alter width



Highlighter Tools



Select Colour then use this icon to alter width

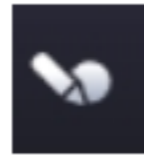


Eraser



Erases only pen and highlighter

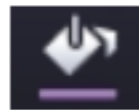
Shape recognition



Make sure to draw with one continuous line



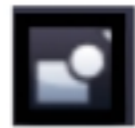
Fill tool



Make sure object is fully enclosed



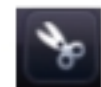
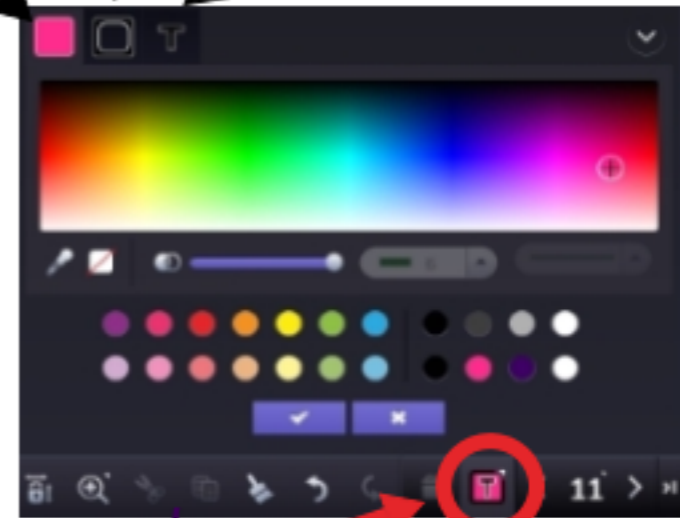
Shape Tools



Fill Colour

Outline Colour

Text Colour



or  Delete



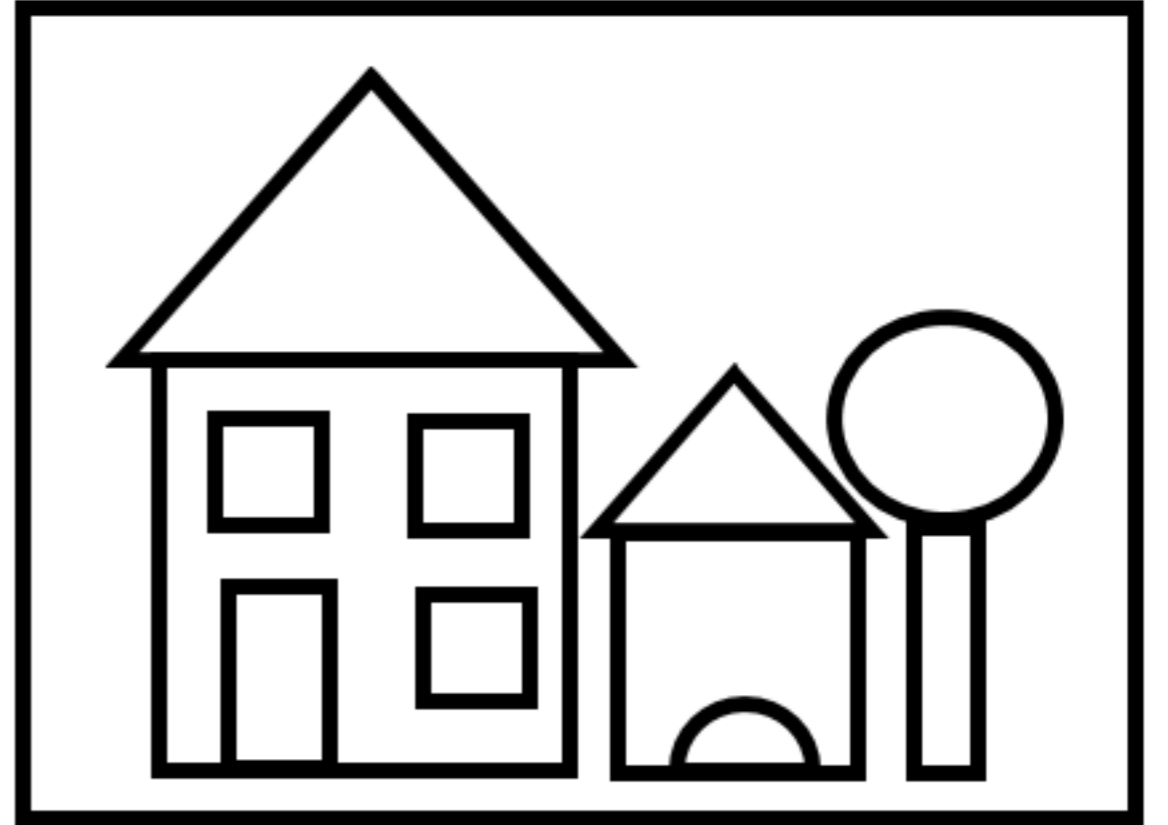
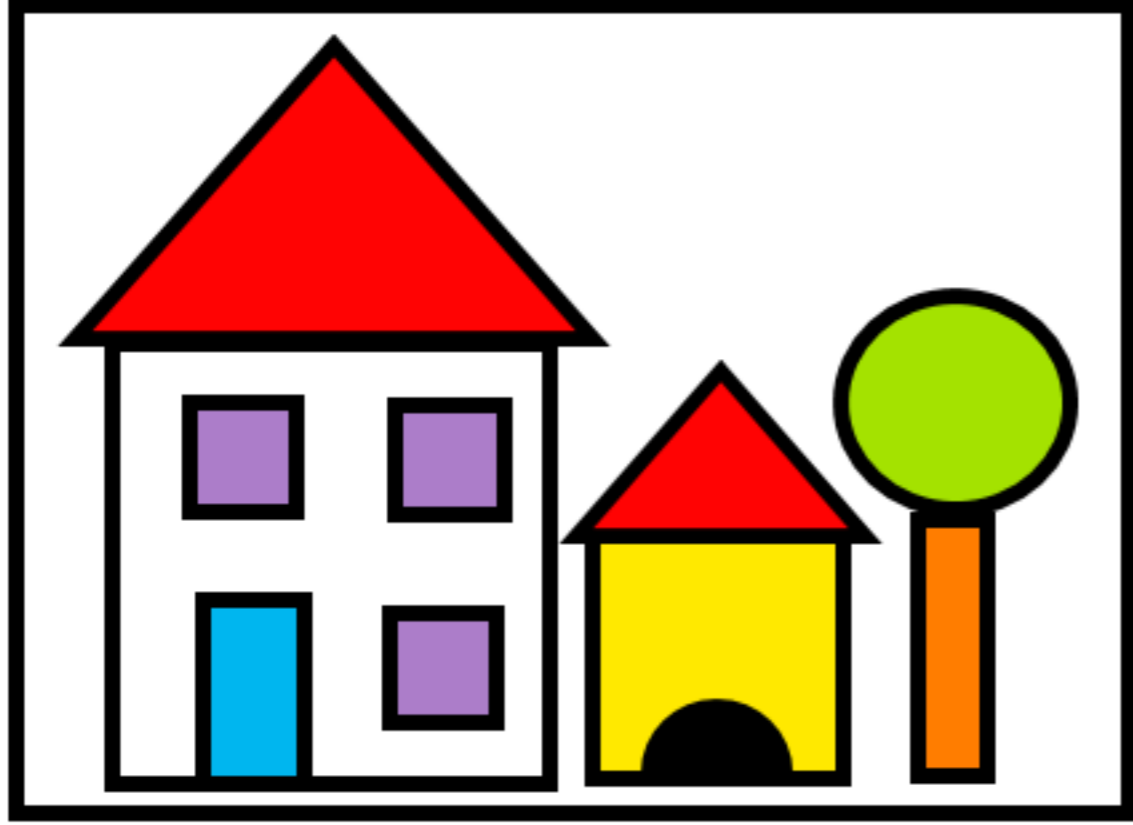
Lock aspect ratio



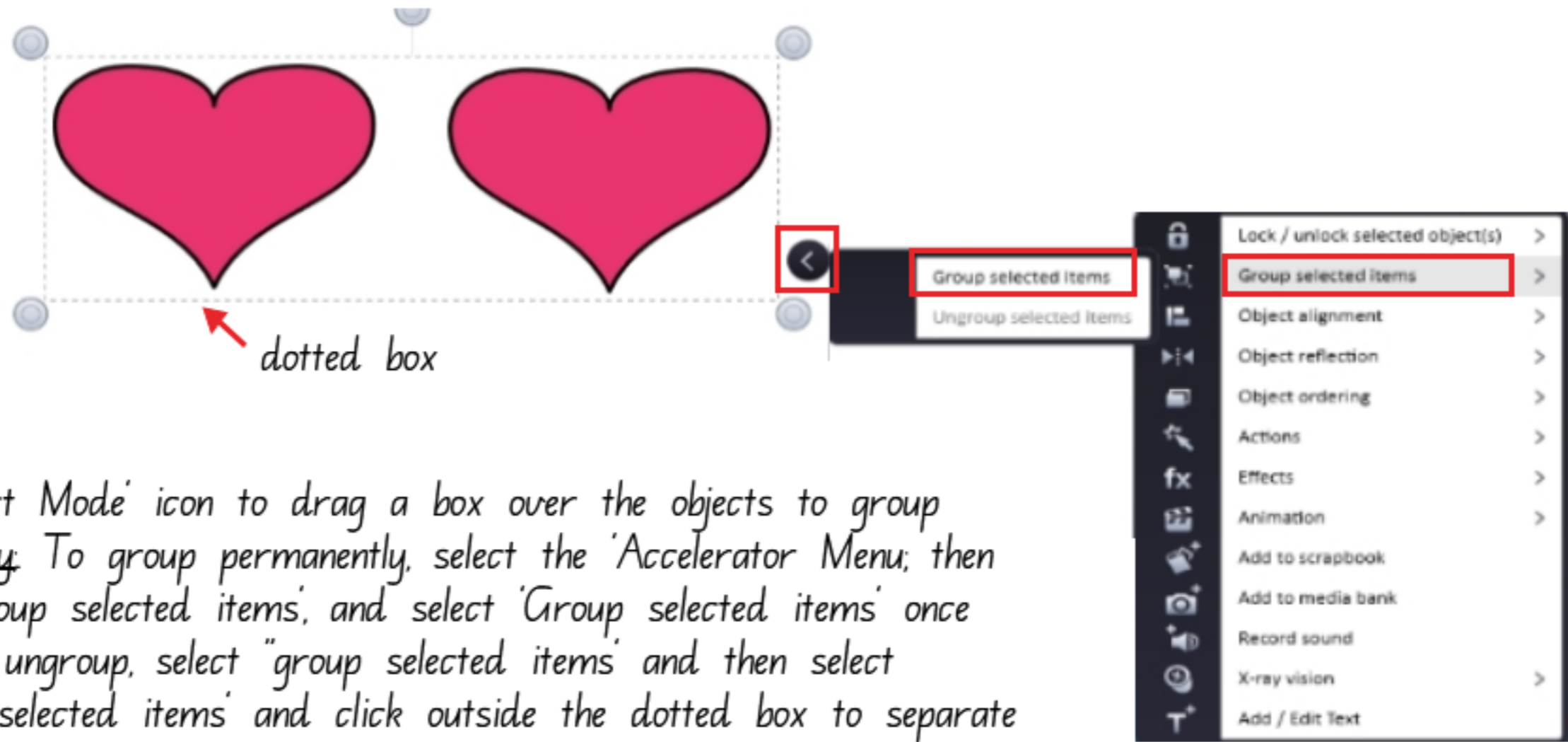
Select mode

Select this icon to change colours



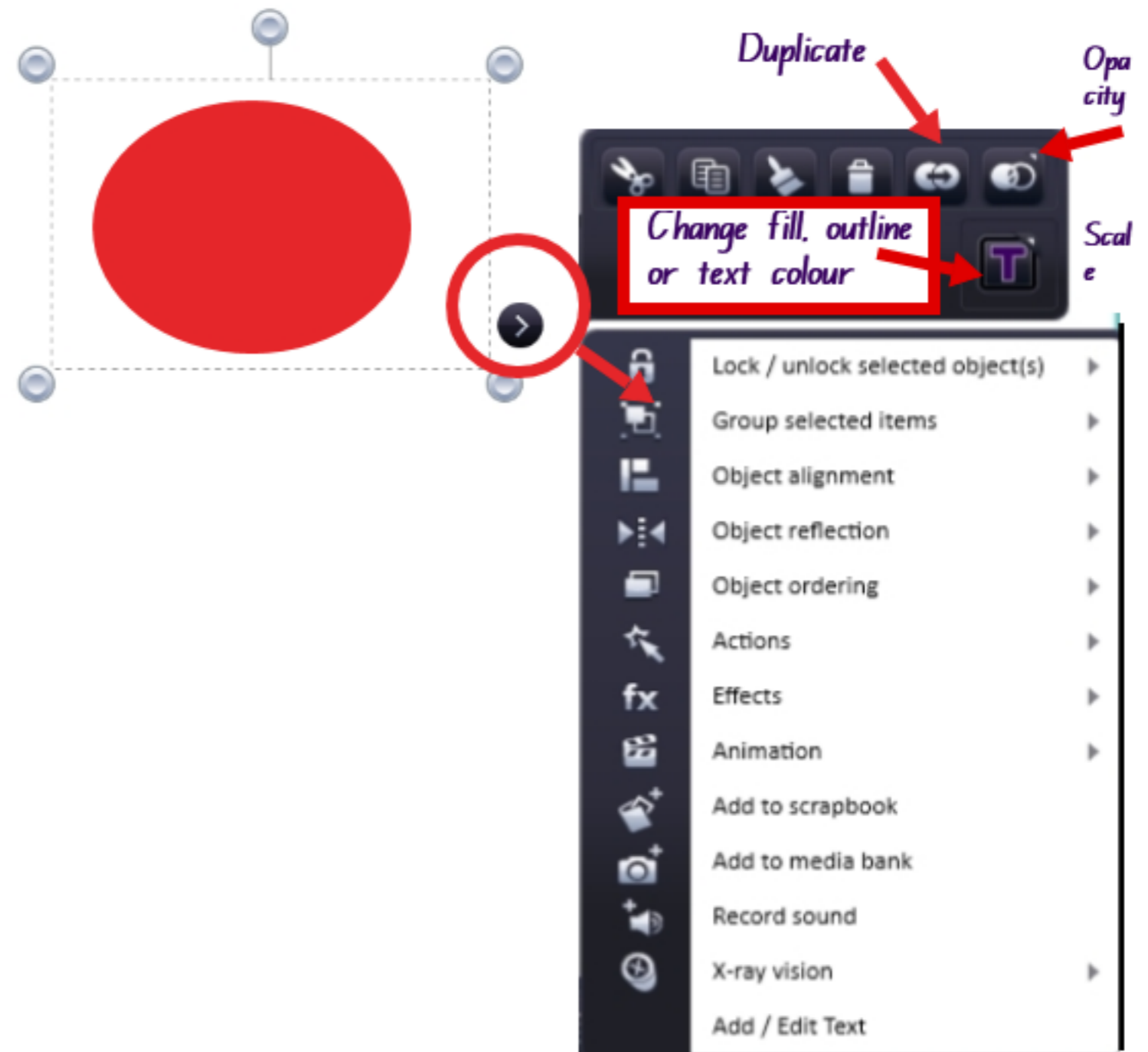


Grouping objects



Use 'Select Mode' icon to drag a box over the objects to group temporarily. To group permanently, select the 'Accelerator Menu'; then select 'Group selected items', and select 'Group selected items' once again. To ungroup, select "group selected items" and then select 'Ungroup selected items' and click outside the dotted box to separate

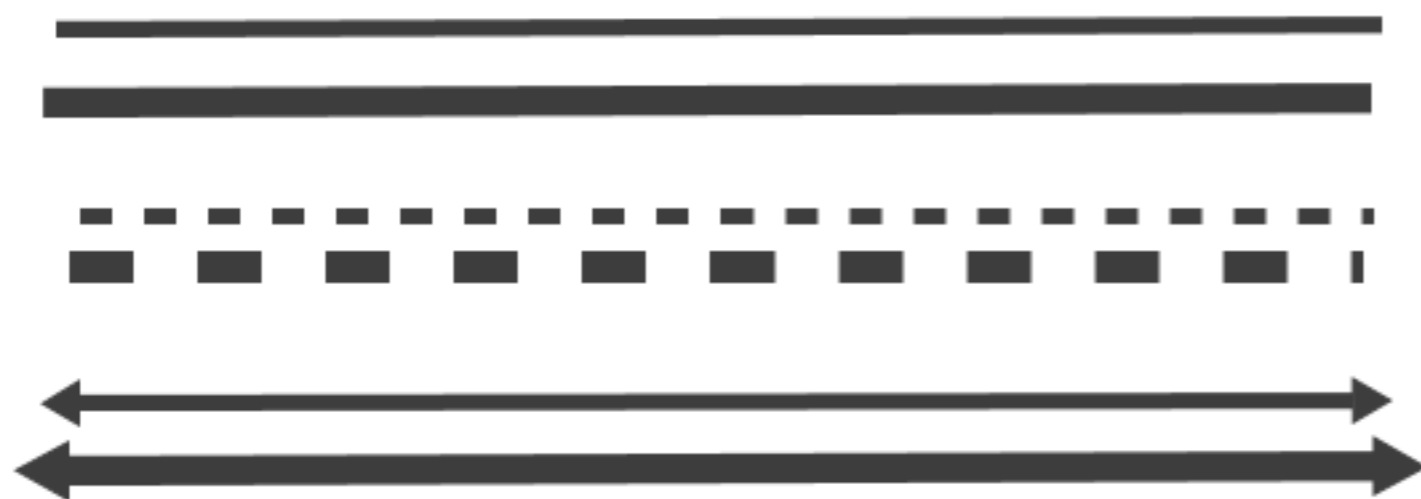
Accelerator Menu Options



Using Line Tools

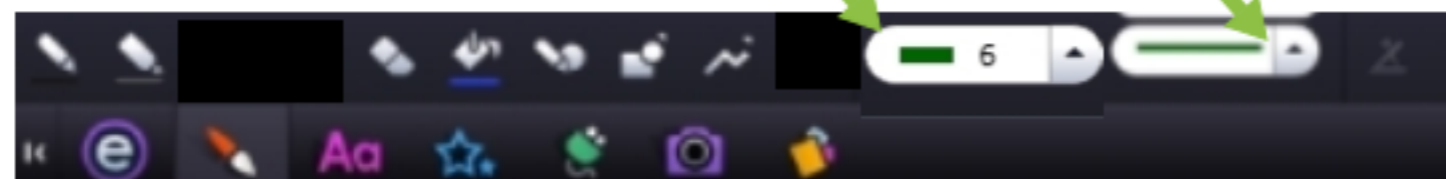


6mm vs 12mm

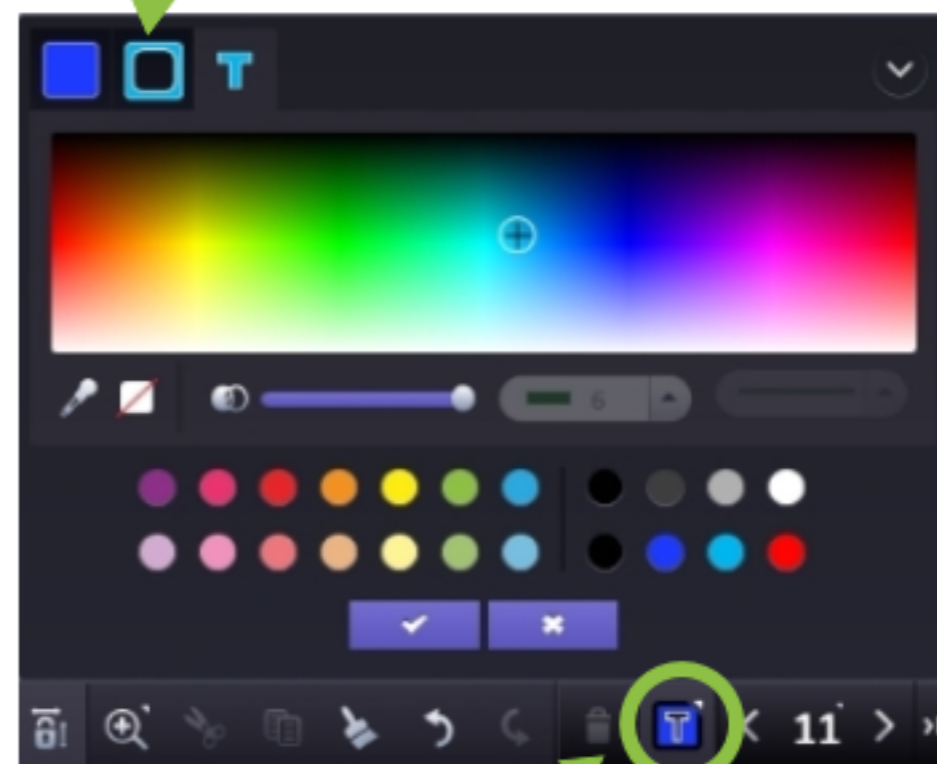


Select this to alter line width

Select this to alter line style



Outline colour



Select this icon to colour line

Text Tools



There was an old house on the hill.



← Handwriting recognition

hello → hello

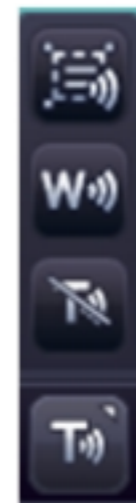
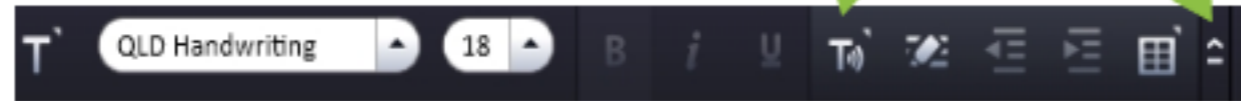
← Create a textbox

hello

← Create text

hello

Select this arrow to find Text to Speech icon the first time. Once used, it will appear automatically on the toolbar



'Read all text' option

'Read single word' option

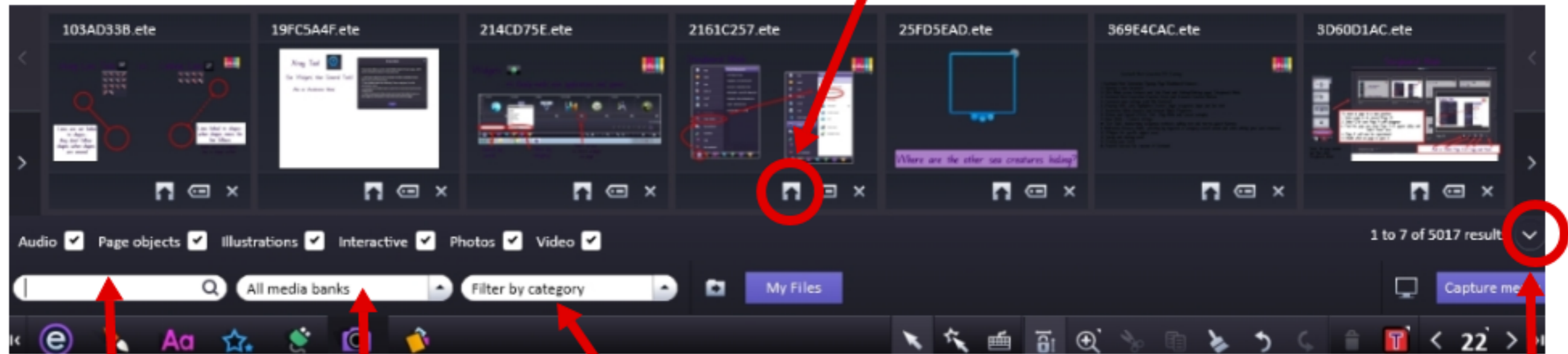
'No sound' option

Text to speech icon

Using 'Multimedia Resource Bank'

Resources can be searched by

Select icon to place on page



keyword

media sources

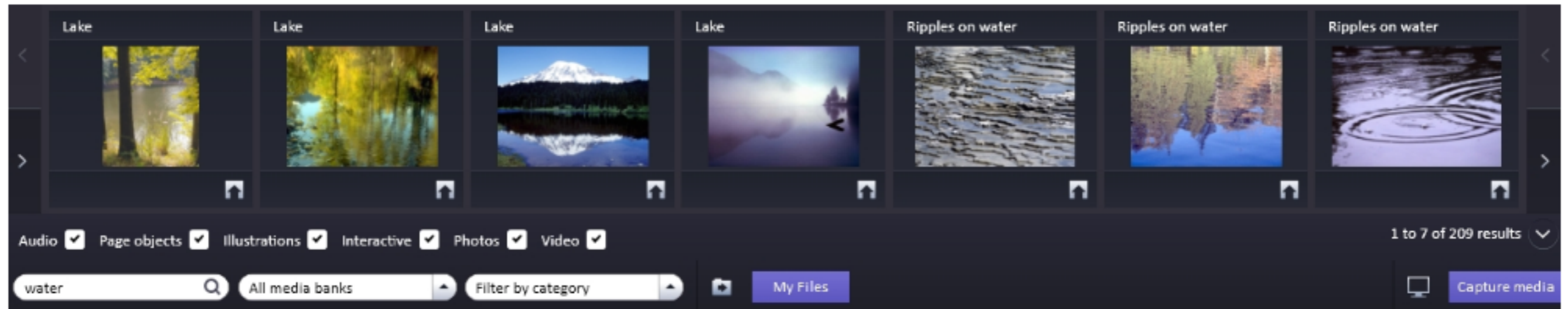
category

Select icon to close

Using 'Multimedia Resource Bank'

Instructions—

- Search by using keyword 'water' and insert 3 images on your page and resize each

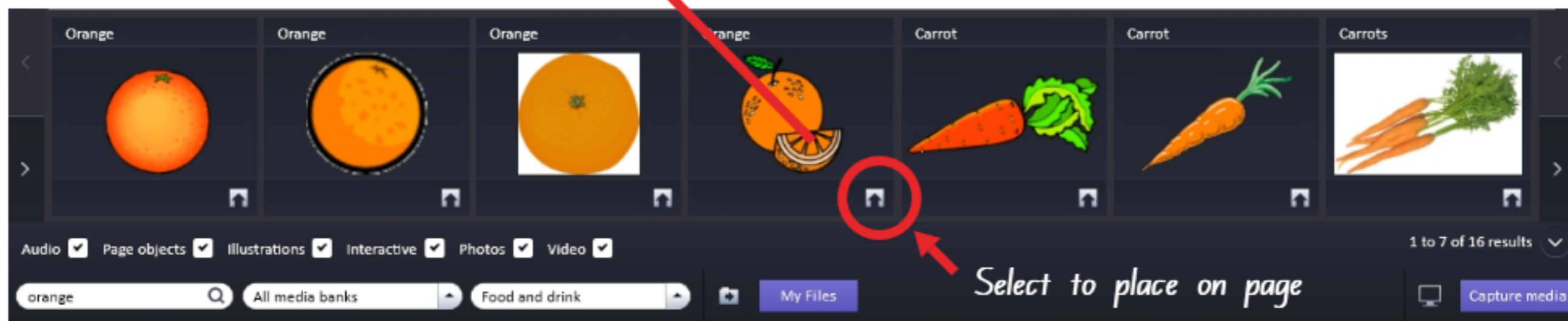


The screenshot shows the Multimedia Resource Bank interface. At the top, there are seven image thumbnails with labels: 'Lake', 'Lake', 'Lake', 'Lake', 'Ripples on water', 'Ripples on water', and 'Ripples on water'. Below the thumbnails is a search bar containing the word 'water'. To the right of the search bar, there are filters for 'All media banks' and 'Filter by category'. At the bottom right, there is a 'My Files' button and a 'Capture media' button. The text '1 to 7 of 209 results' is visible in the bottom right corner.

Using 'Multimedia Resource Bank'

Instructions—

Filter by category' using 'Food and Drink' and insert 3 images on your page that are part of a healthy breakfast, resize and label each

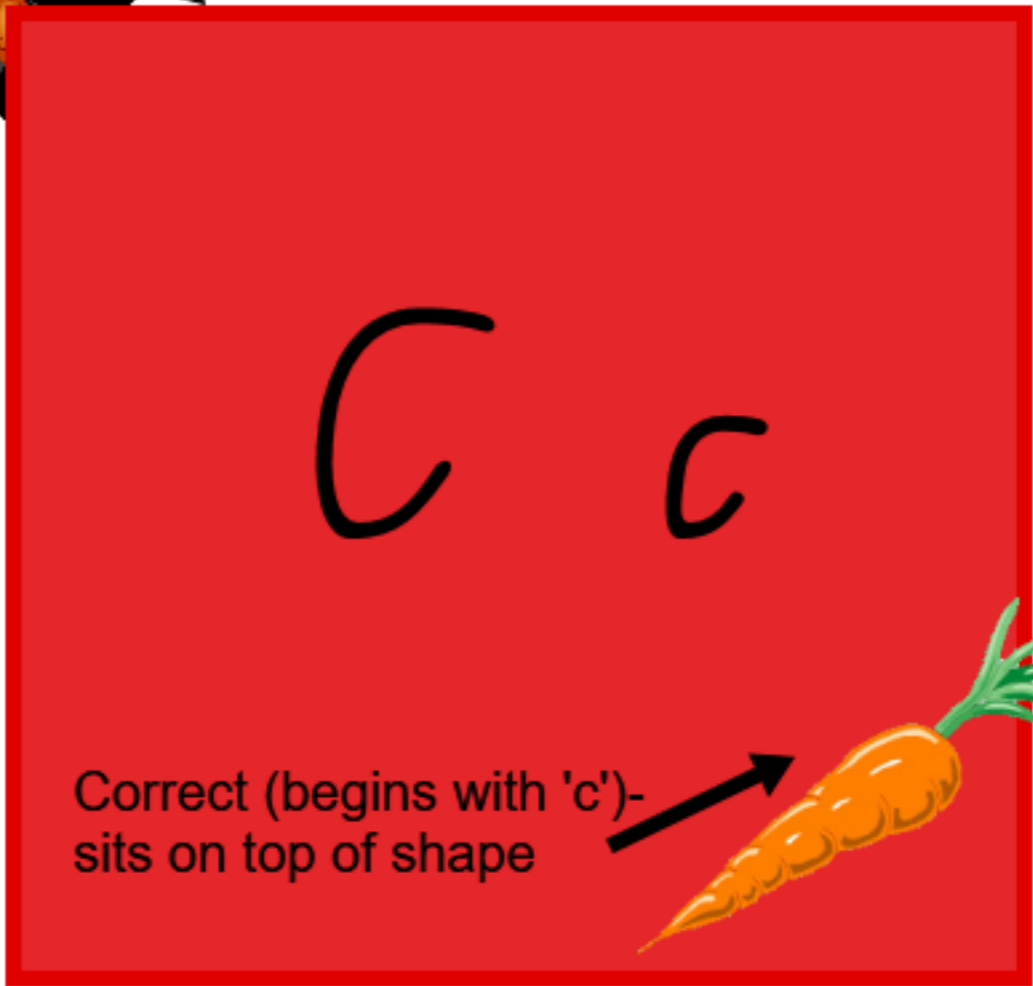


The screenshot shows the Multimedia Resource Bank interface. At the top, there are search filters: 'Orange', 'Carrot', and 'Carrots'. Below the filters, there are several image thumbnails. The first four thumbnails are labeled 'Orange' and show different views of an orange. The fifth thumbnail is labeled 'Carrot' and shows a whole carrot with green leaves. The sixth thumbnail is labeled 'Carrot' and shows a single carrot. The seventh thumbnail is labeled 'Carrots' and shows a bunch of carrots. A red circle highlights the 'Carrot' thumbnail with the green leaves, and a red arrow points from it to the 'orange' label in the image above. Below the thumbnails, there are checkboxes for 'Audio', 'Page objects', 'Illustrations', 'Interactive', 'Photos', and 'Video', all of which are checked. At the bottom, there is a search bar with the text 'orange', a dropdown menu for 'All media banks', and a dropdown menu for 'Food and drink'. There are also buttons for 'My Files' and 'Capture media'. The text '1 to 7 of 16 results' is visible in the bottom right corner. The text 'Select to place on page' is written in a white font at the bottom right of the screenshot.

Which things begin with the letter 'c'?



Incorrect (begins with 'b')- goes behind shape



Correct (begins with 'c')- sits on top of shape



Instructions:

1. Draw a square on screen
2. Type letters inside shape
3. Using 'Select Mode' icon, drag a box over letters and shape
4. Selecting 'Accelerator Menu' icon, select 'Group selected items' and 'Group selected items'
5. Lock grouped image in place using 'Accelerator Menu'
6. Select correct pictures (begin with 'c') and some incorrect ones and place randomly on the page
7. The correct pictures will automatically sit on top of the shape and don't need anything more done to them.
8. Select one of the incorrect numbers and from the 'Accelerator Menu', select 'Object ordering', then 'Send to the back' to place the picture behind the shape
9. Use 'Play Mode' to move the pictures- correct ones will appear on the shape, incorrect ones will be behind

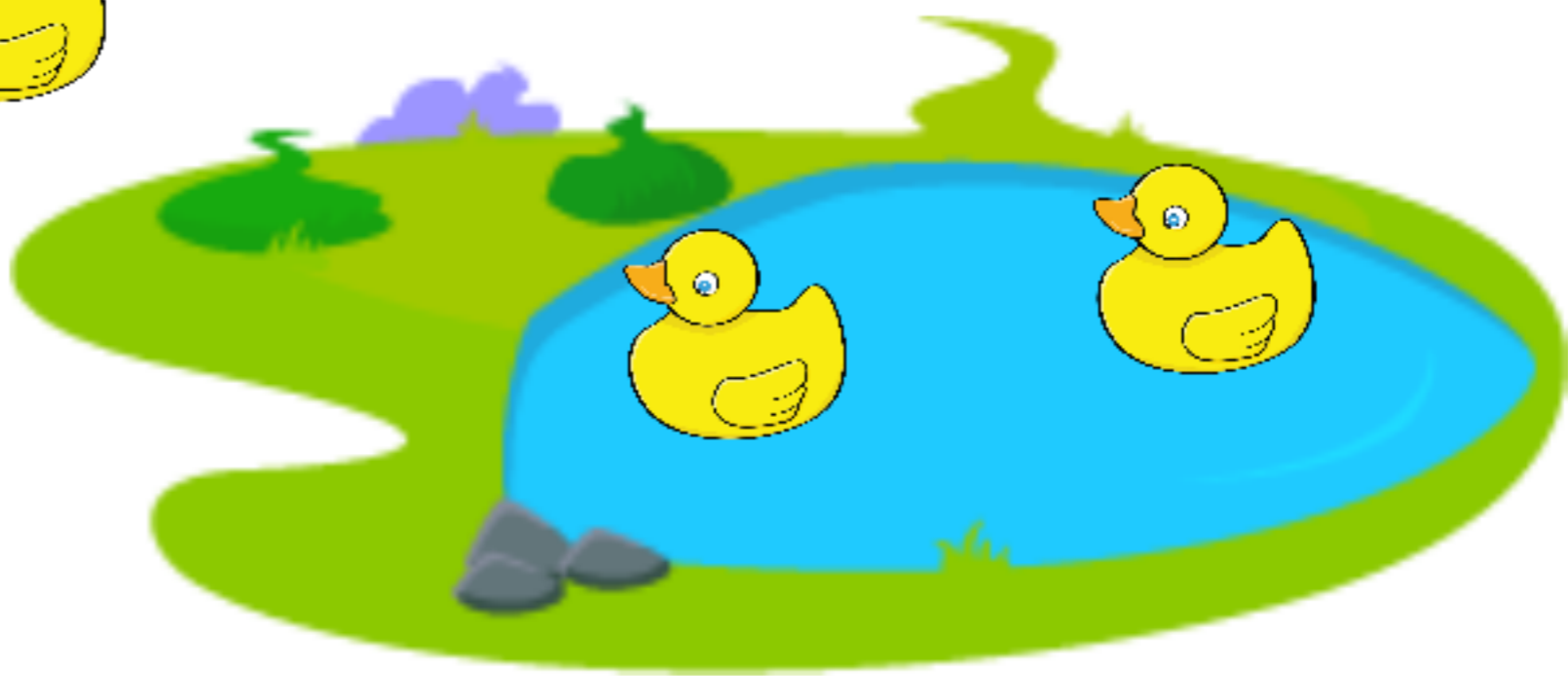
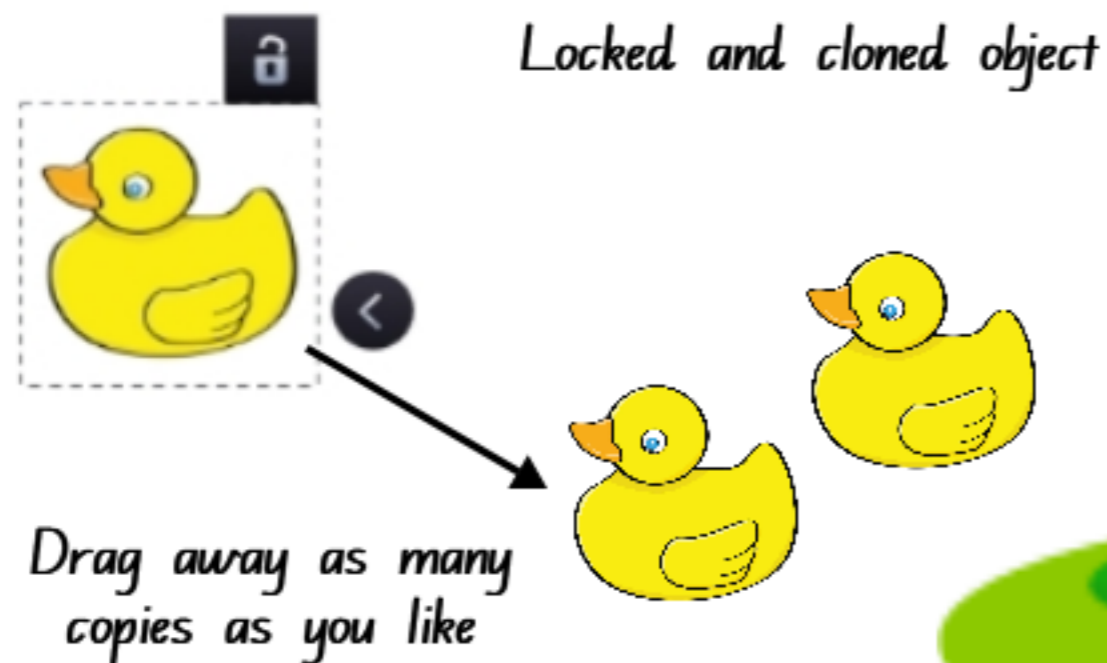


(Object Ordering)



Lock and Clone

Enables an unlimited clone of an object, word or number

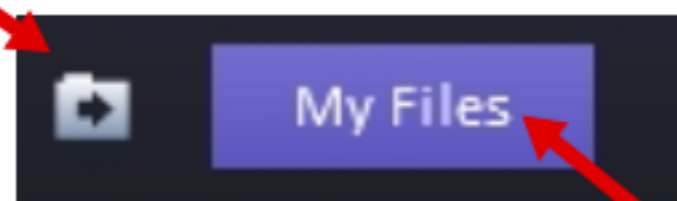


How many ducks are in the pond ?

Using 'Multimedia Resource Bank'

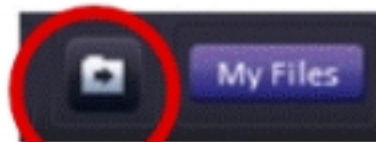


Import asset from your computer to Media Bank

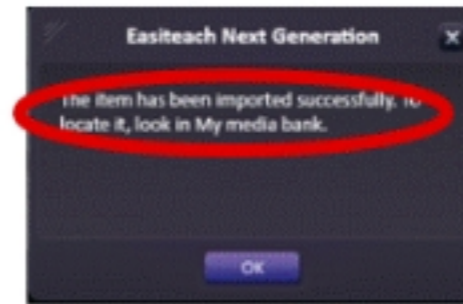


Finds and opens files on my computer, but **does not** save them to Media Bank

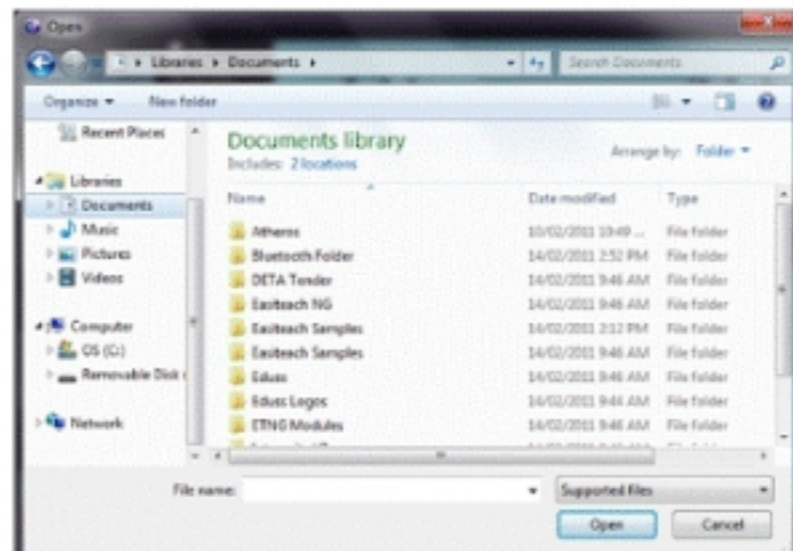
Adding to your 'Multimedia Resource Bank'



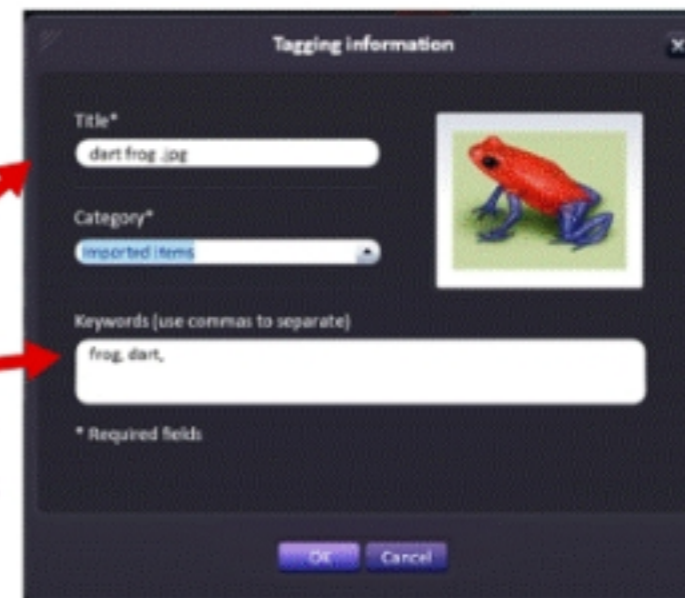
When you select this icon, you are able to access your files on any drive. You can then save them to your Multimedia Resource Bank.



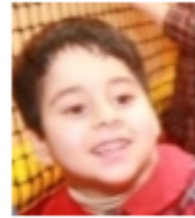
Your image can then be found in 'All media banks' as well as 'My media bank'



Tag and categorise your image as with audio files and select 'OK'



Who's here today?




Sam



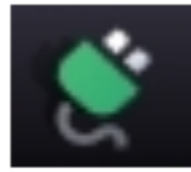
Alysha



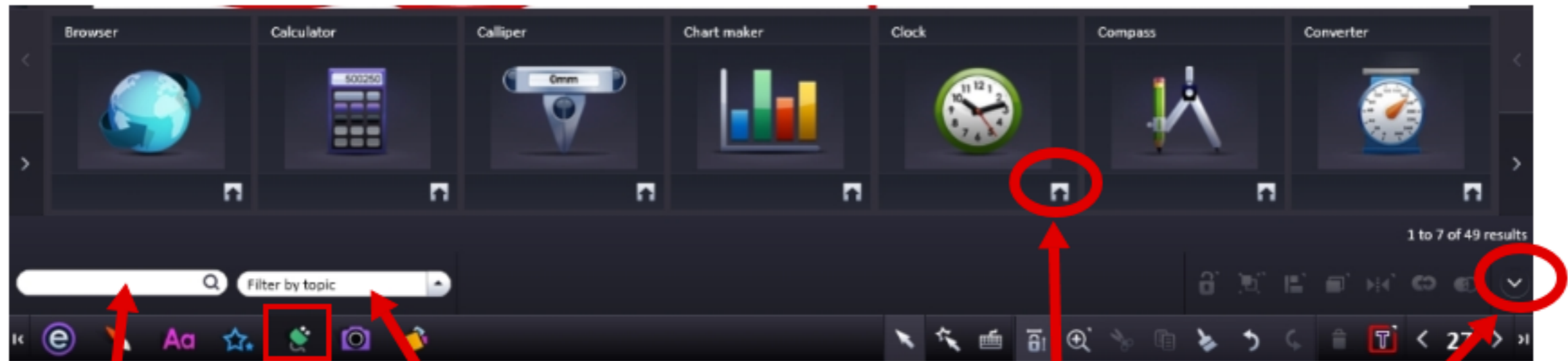
Jack

- Select  My Files
- Find images on your own computer or on external drive
- Select the image you want to use and select 'Open' (Hint: It is best to resize images in photo editing program before adding to page- approx 100 pixels square)
- The image will automatically appear on your Easiteach page
- Resize it to suit
- Type name of student and position name near photo
- Using 'Select Mode' icon, drag a box over the photo and name
- Select the 'Accelerator Menu' icon and select 'Group selected items' and select 'Group selected items' again
- Photo and name will be grouped
- Students should use 'Play Mode' icon to drag name and photo to top of page

Widgets



49 Ready-made mini applications and games



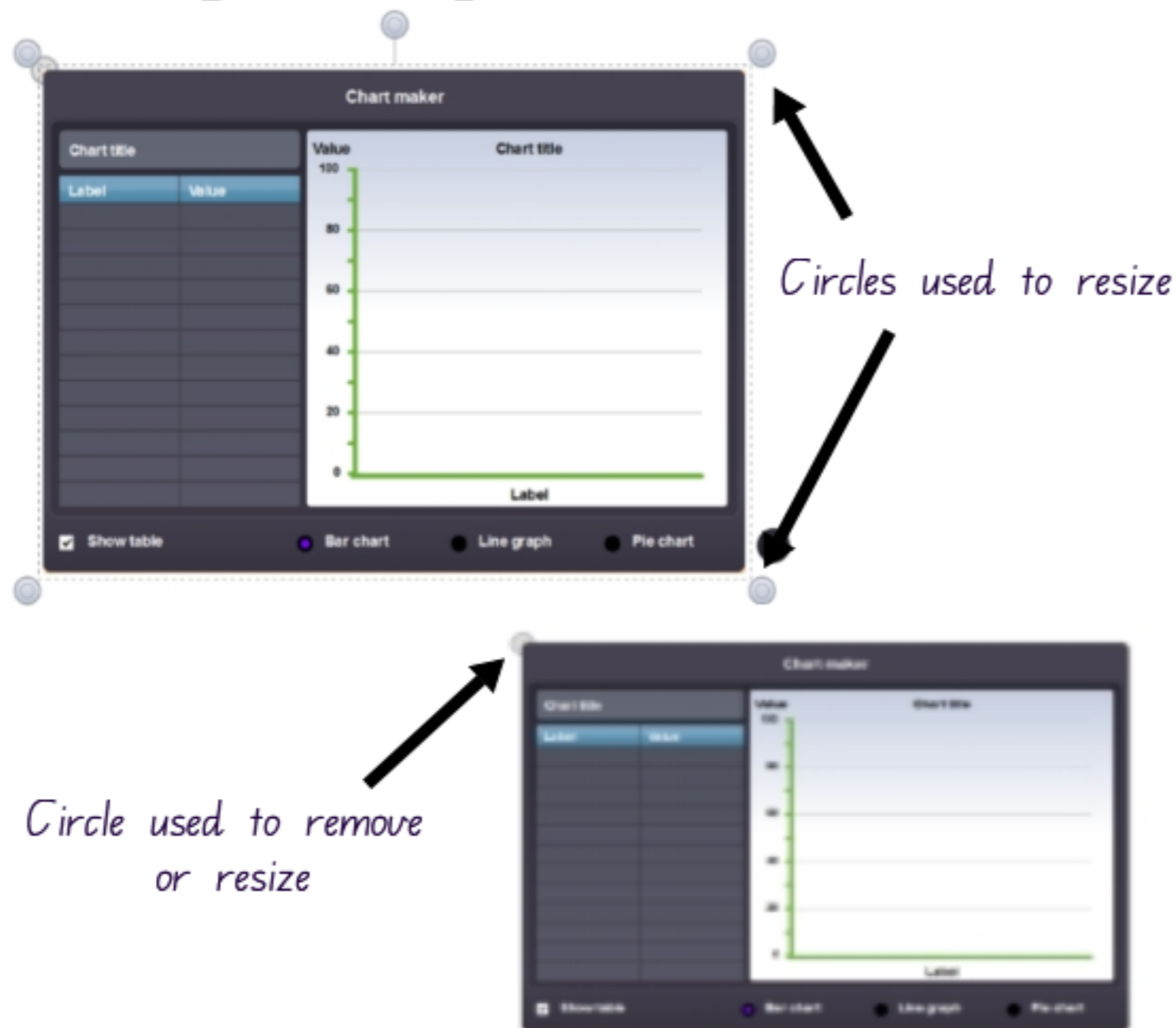
Search by keyword

Filter by topic

Select arrow to insert image on page

Select arrow to close

Using Widgets



Instructions

1. Once the up arrow has been selected and the widget added to the page, it has a dotted box with circles at each corner.
2. To enlarge the widget pull the circles outward and reposition on the page
3. Once you are happy with the size and position, click outside the dotted box to enable the widget. There will now be one dark circle in the top left corner only
4. To remove or reposition/resize the widget, select that dark circle and select the Trash icon or reposition/resize using the circles

Widgets



Dice



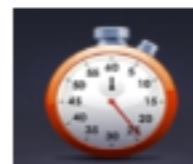
Add more dice (up to 4)

Delete dice (min of 1)

Change style of dice

To roll, tap on any dice

Timer



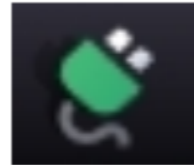
Start timer

Reset

Settings-
analogue/
digital



Widgets



Filter by topic, 'Games', then select 'Picture Painter'



Click here to move/resize

The screenshot shows the 'Picture Painter' widget interface. On the left, a butterfly drawing is shown with pink brush strokes on its wings. The drawing area has a green border. To the right of the drawing is a vertical toolbar with various options: a pencil icon at the top, a grid of 18 color swatches, a 'Shades of Brush Colour' slider, and three circular icons for brush thickness. At the bottom of the widget is a horizontal toolbar with icons for undo, redo, eraser, brush, fill, reset, and finish. Orange arrows point to the top-left corner, the 'Fill Colour' and 'Brush Colour' labels, the 'Eraser' and 'Reset' icons, and the 'Shades of Brush Colour' slider. A red arrow points to the 'Click here to finish' icon.

Fill Colour

Brush Colour

Brush Colours

Shades of Brush Colour

Thickness of Brush Colour

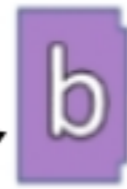
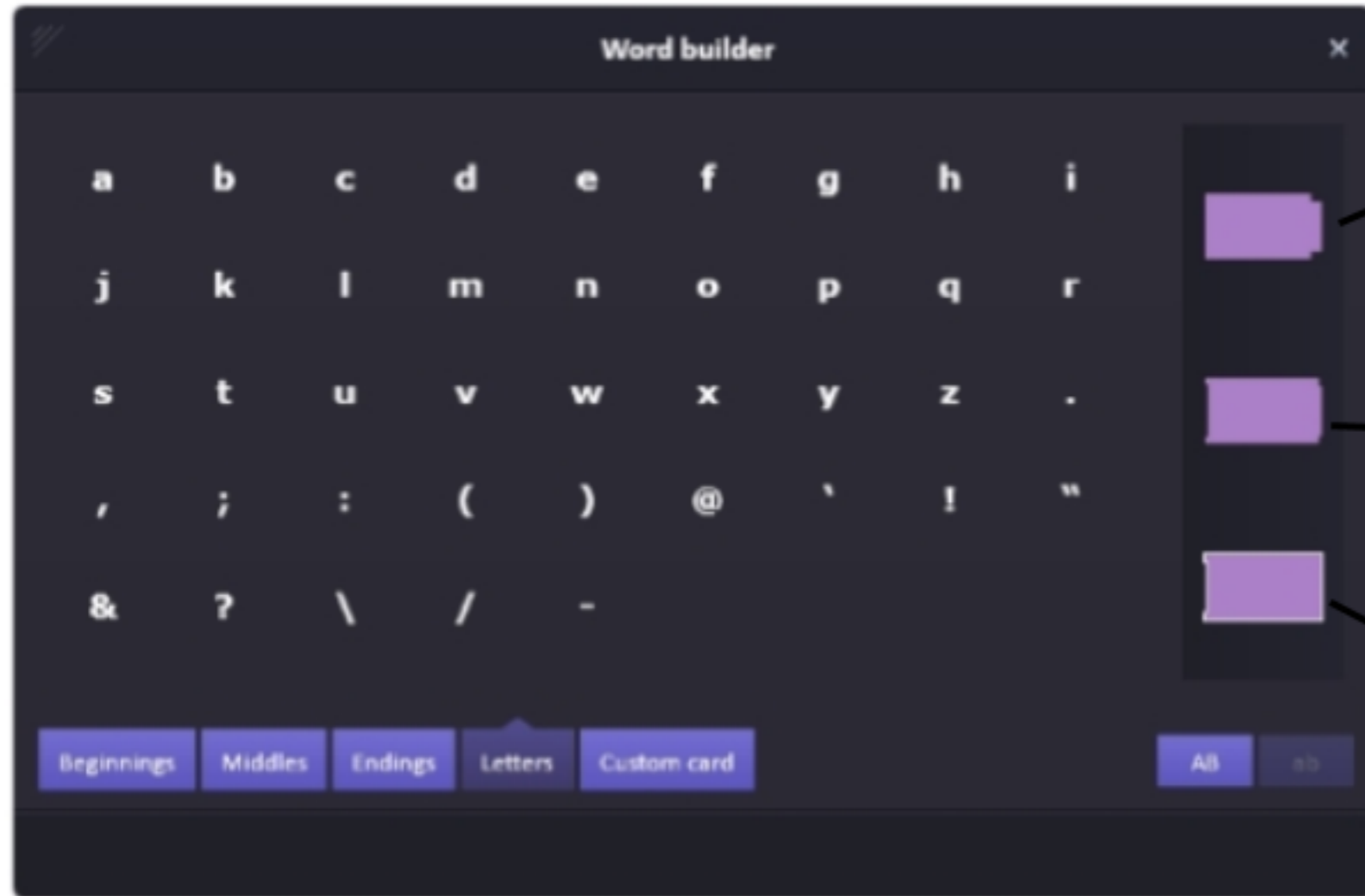
Eraser

Reset

Click here to finish

For Pencil Control Skills

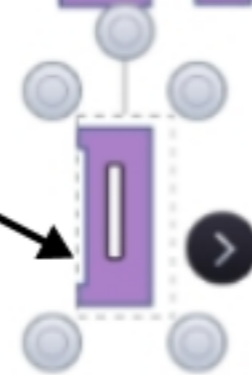
English Widget - 'Word Builder'



For beginning letters/sounds



For middle letters/sounds



For ending letters/sounds

Select style of block, then letter/sound and drag from 'Word Builder' window to page. 'Blocks' fit together like jigsaw puzzle pieces.

Widgets



'Tell the Time Clock'



Click here to move/resize



Click here to remove minutes



Music Widget



Keyboard



Spin wheel to select instrument

Press to Record

Select to Play

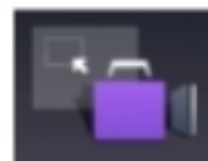


F F F G A A A G F G A F

Widget

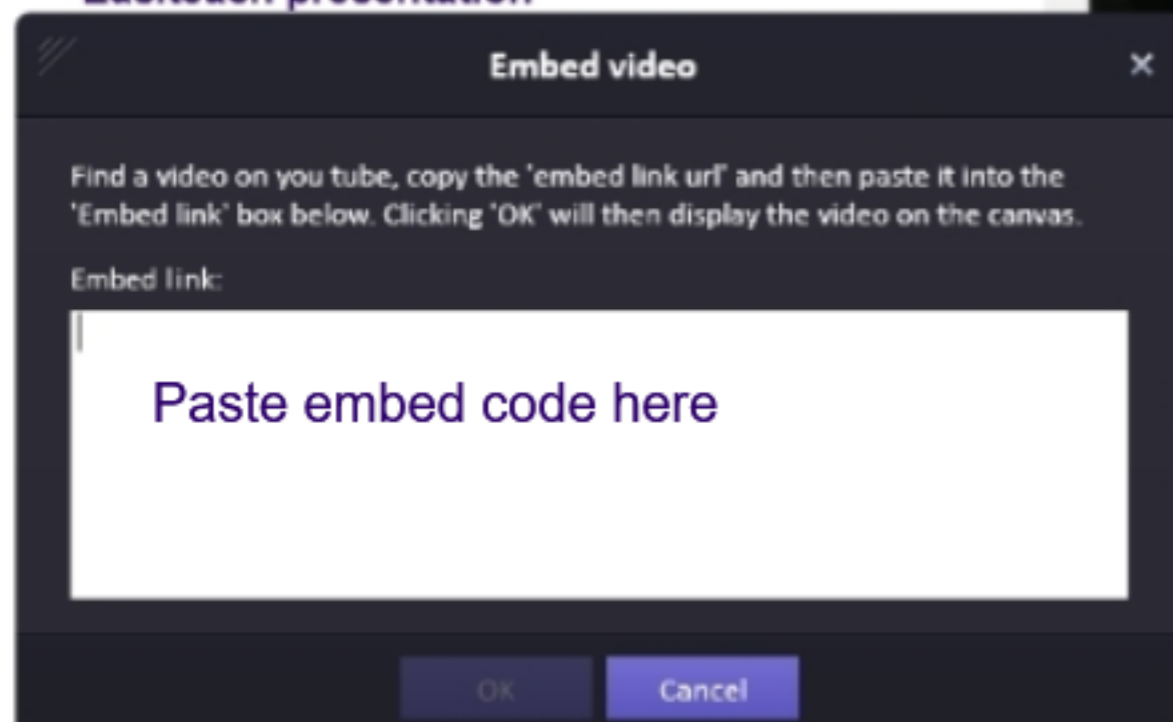
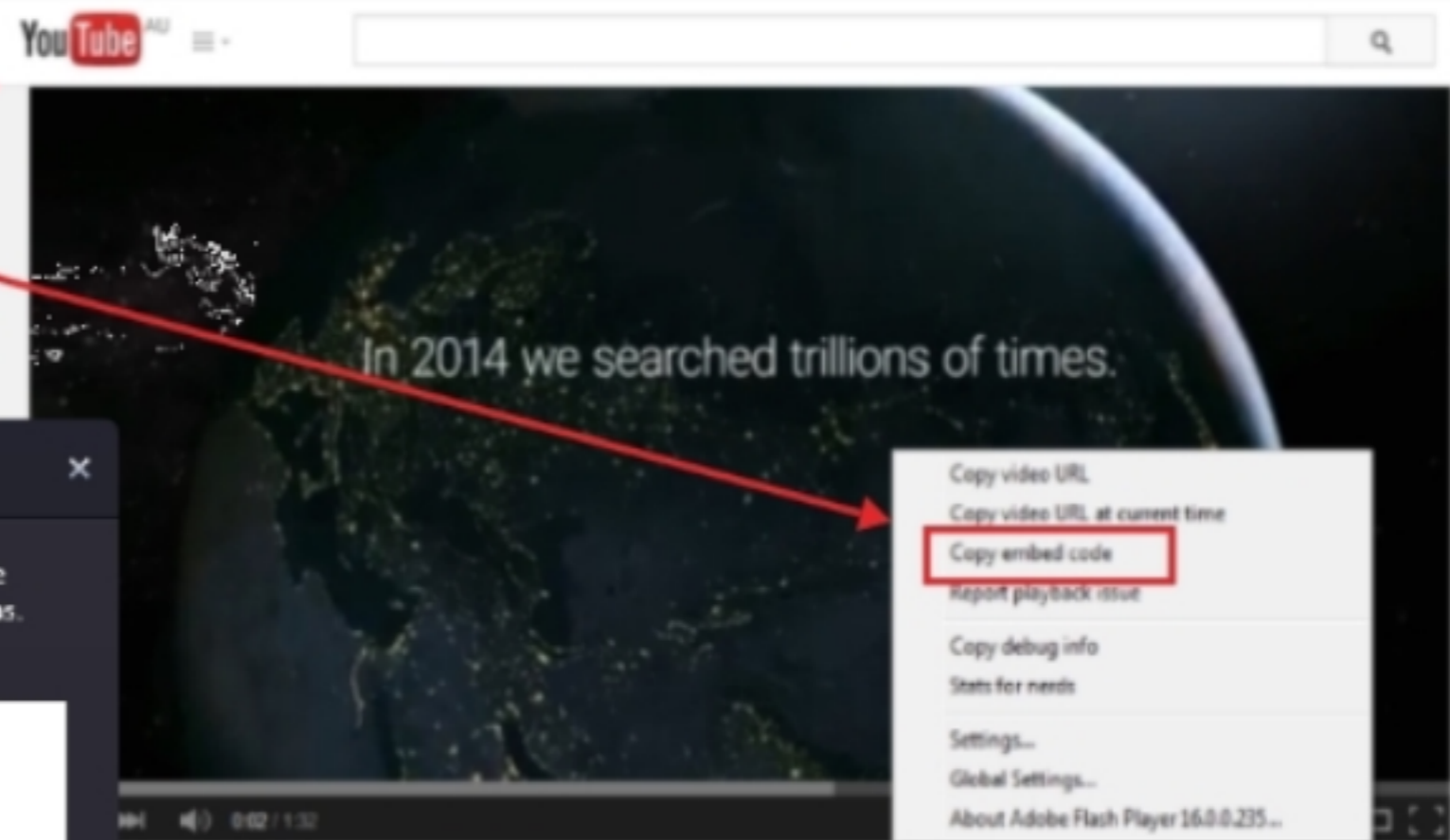


Online Video Player

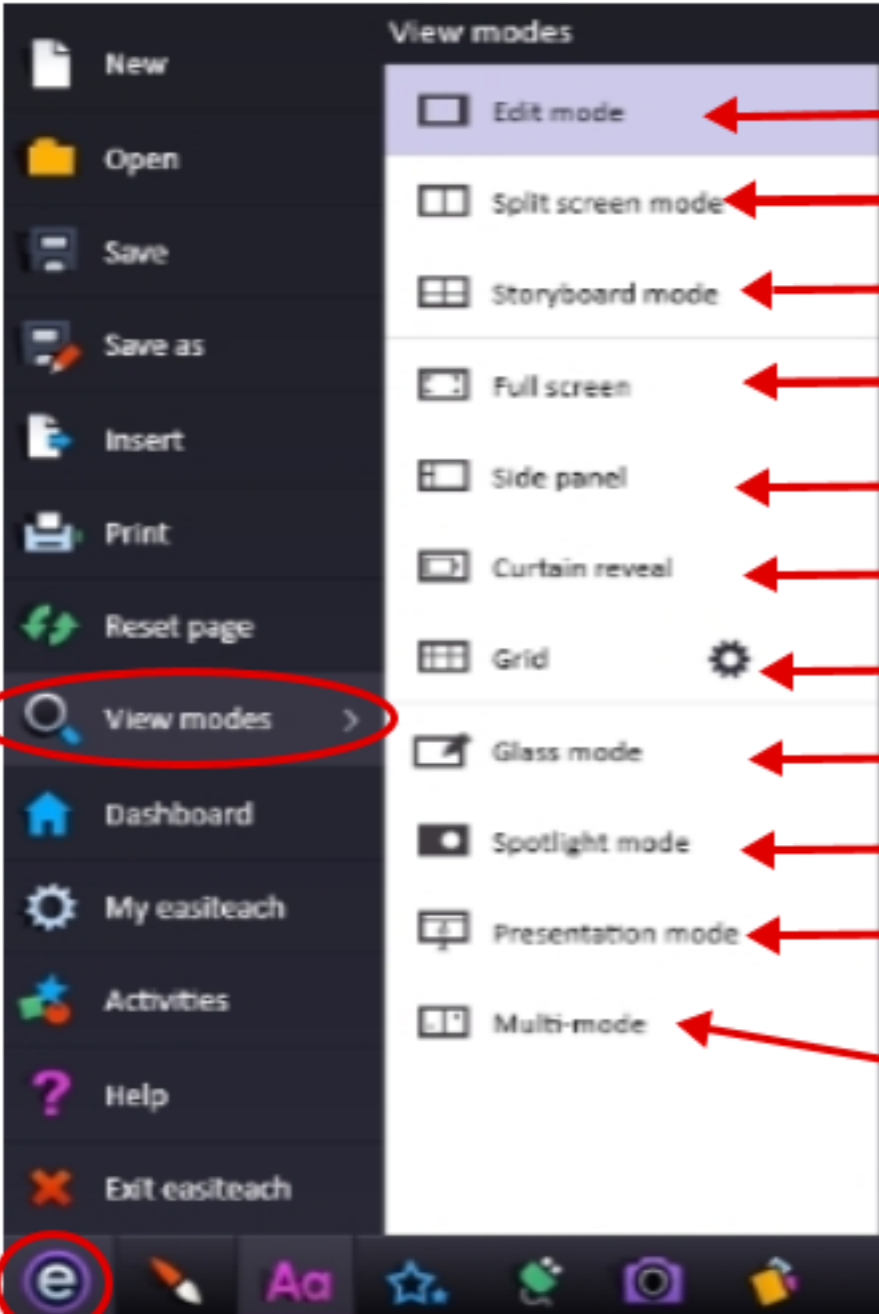


Allows you to embed a You Tube video into your Easiteach presentation

- Find video on YouTube
- **RIGHT** click on the video screen
- Select 'Copy embed code'
- Open Widgets toolbar and select 'Online Video Player' and paste the code into the window and select 'Ok'
- Video can then be played within your Easiteach presentation



View Modes



The screenshot shows the 'View modes' menu in the easiteach software. The menu is open, displaying a list of view modes. The 'View modes' menu item in the left sidebar is circled in red. The 'e' logo in the bottom left corner of the software interface is also circled in red. Red arrows point from the descriptions on the right to the corresponding view mode icons in the list.

| View Mode | Description |
|-------------------|--|
| Edit mode | Create, save, edit and present lessons |
| Split screen mode | View 2 pages at one time- interact with one highlighted page at a time |
| Storyboard mode | View all pages - add/delete/move/copy any page |
| Full screen | View entire page only - removes toolbar |
| Side panel | View all pages vertically - add/delete/change background for any page |
| Curtain reveal | Reveal page contents gradually |
| Grid | Turn page background into a grid |
| Glass mode | Glass Mode contains Camera Tool/ Spotlight/Curtain Reveal |
| Spotlight mode | Highlight certain sections of page |
| Presentation mode | View entire page only - allows for use of 'Play Mode' and page change only |
| Multi-mode | Allows 2 or 4 people to interact with the same screen or different screens at one time |

Glass Mode

(Camera Tool/Spotlight/Curtain Reveal)

1. **e**

2. **View modes**

3. **Glass mode**

Spotlight

Reposition on page

Exit Glass Mode

Curtain reveal

Open Camera

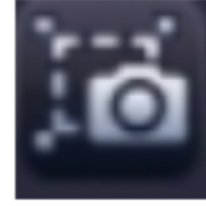
Capture entire screen

Capture Area (Cropping)

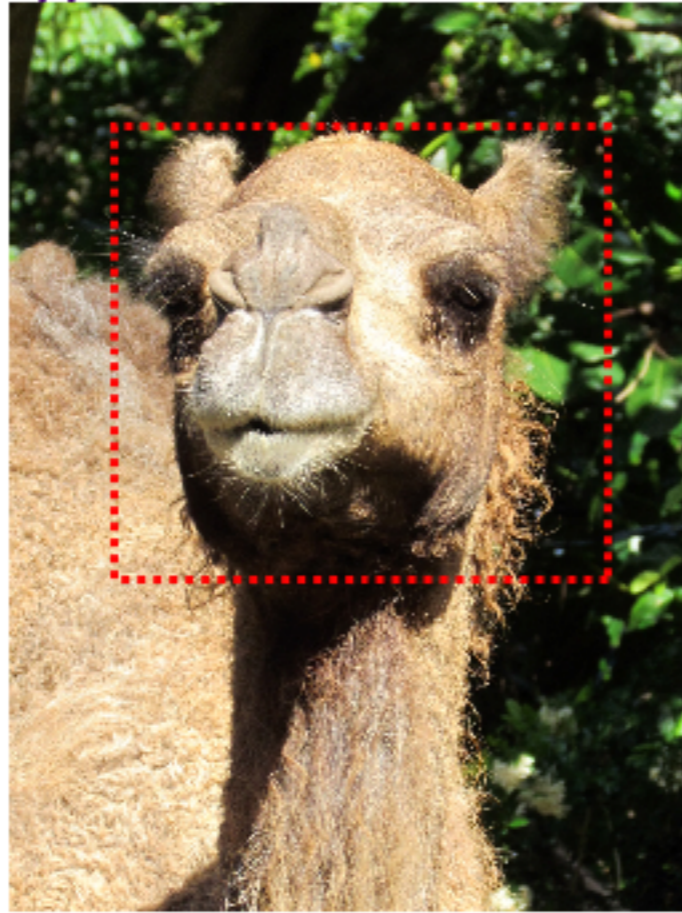
Open/close Glass Mode Toolbar

This symbol will appear on both sides of the page- each has the same tools- giving easy access depending on which side of the screen you are standing

Using Glass Mode for Cropping Photos



Select above icon and drag a box over portion of image to be cropped
Cropped image will appear on screen



Cropped
image

Using Glass Mode to Print Entire Screen

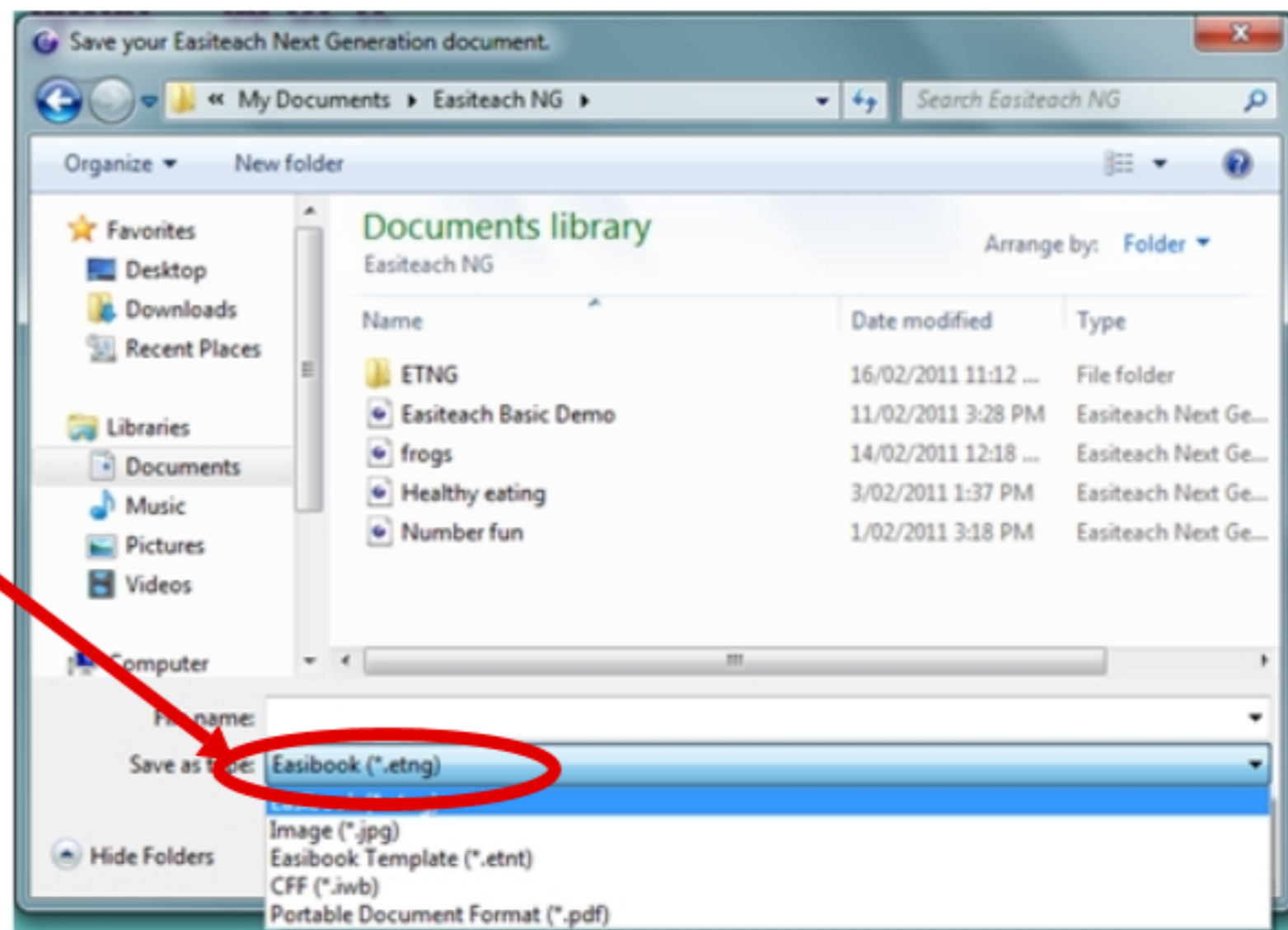
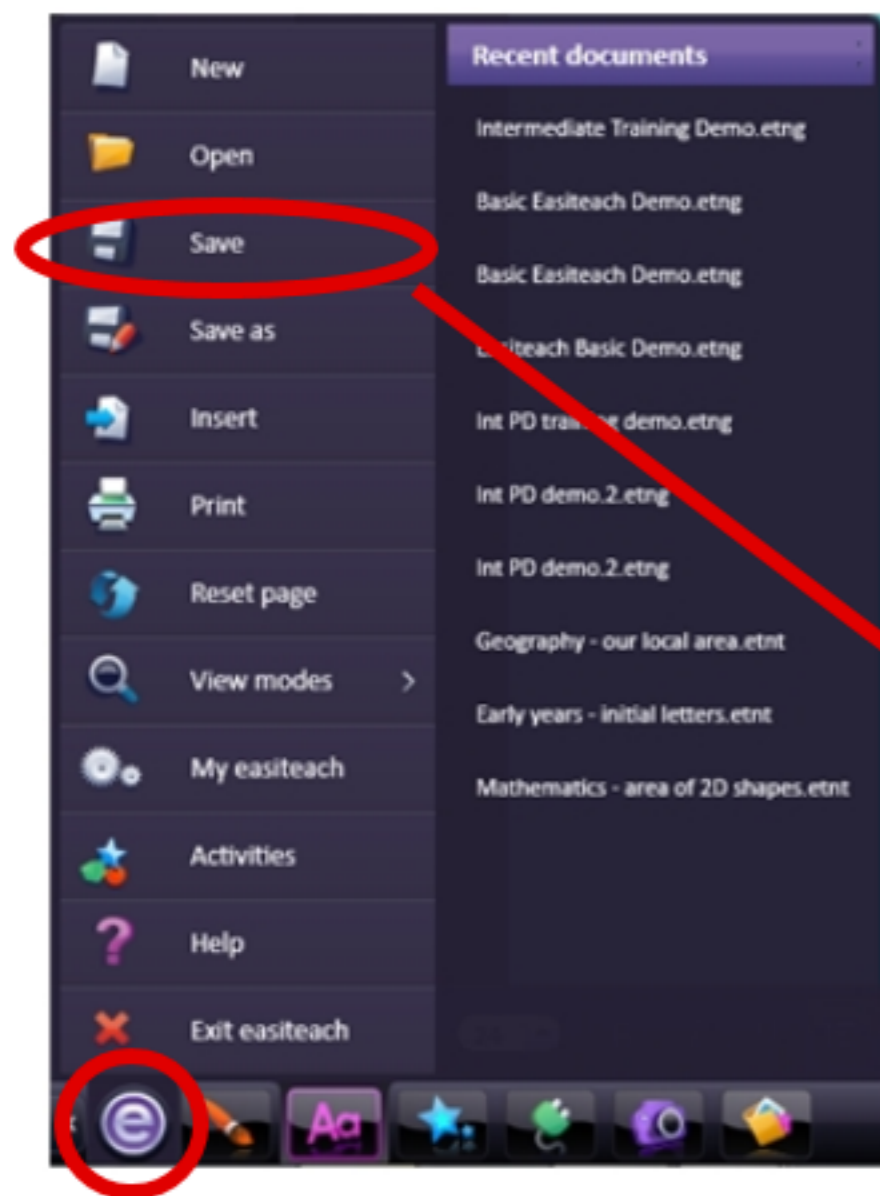


Select above icon and Glass Mode will automatically capture the entire page in a reduced size. It can then be cut and pasted to another page

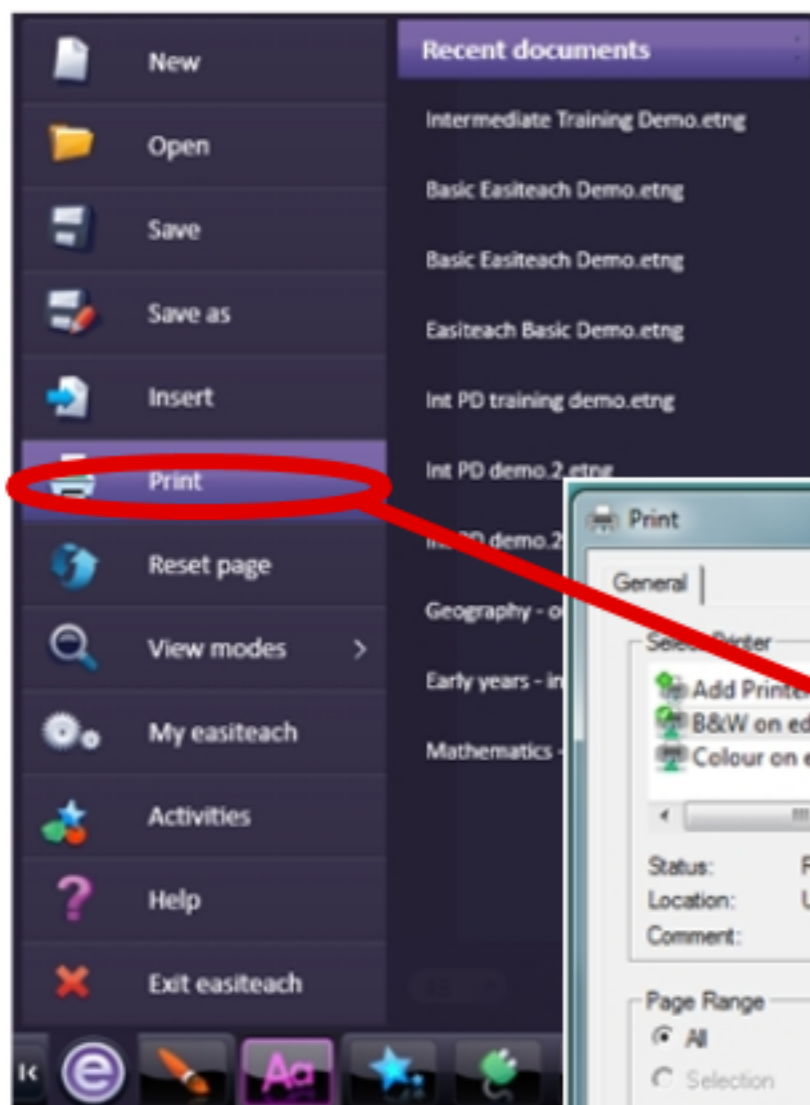


Saving your work

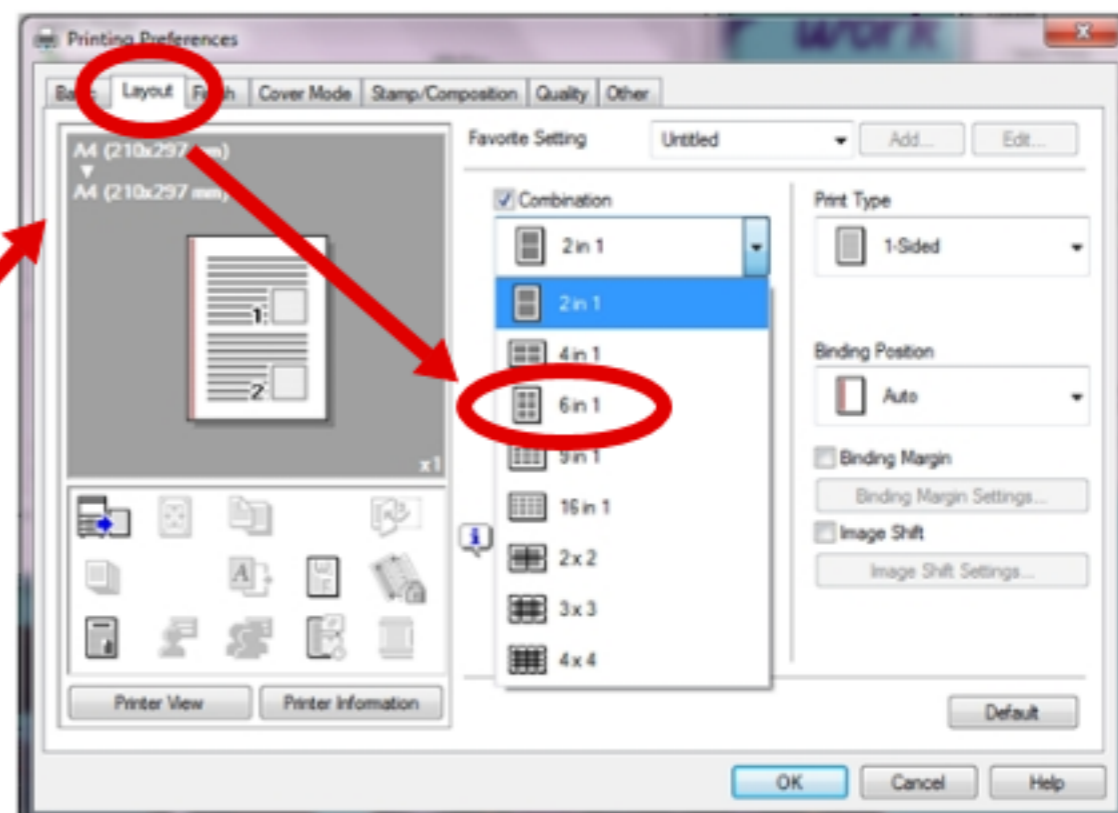
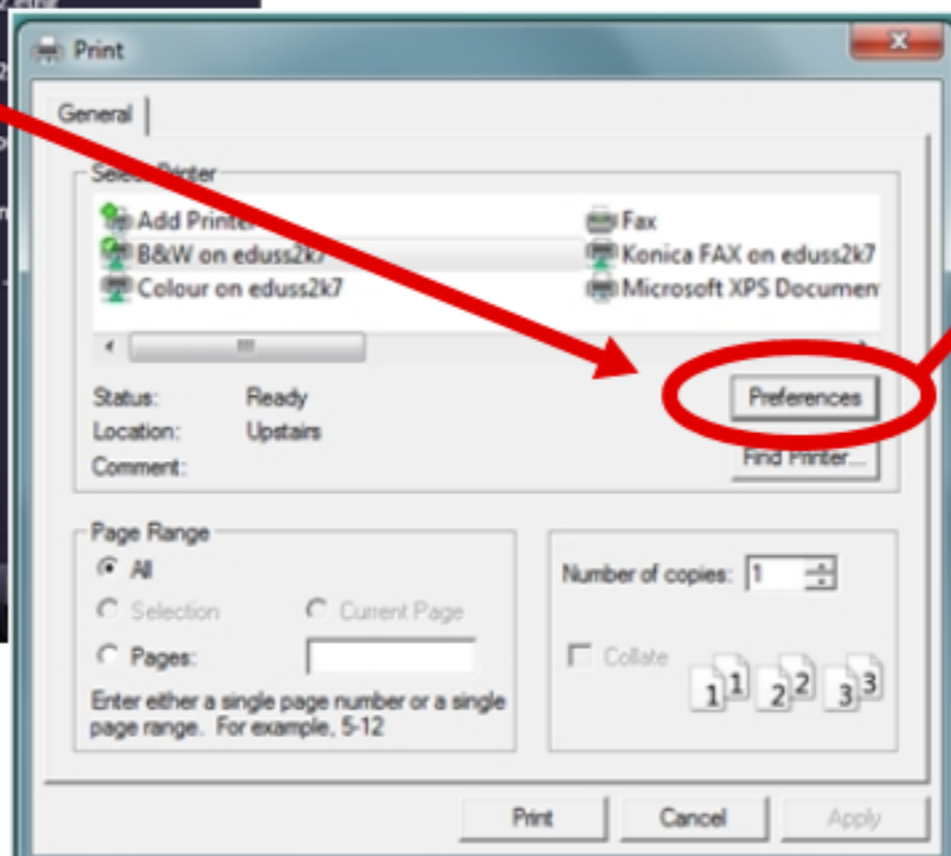
Always save your presentation as an *.etng file FIRST
You can then 'Save as' a *.PDF or *.jpeg



Printing your work



By selecting 'Preferences', then 'Layout', then 'Combination', you can opt to have more than one slide on a page at a time, if you wish





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